

Religious Obligation: Request for Excused Absence

Written notification is required for consideration of an excused absence from school under Board Policy [ACD](#). This form, or other written notification (such as an email), which includes the information requested in this document, should be submitted at least **two weeks in advance of the absence**. This will allow enough time for staff to make any necessary arrangements with the student to make up all class work or homework.

Student: _____

School: _____ Grade: _____ of

Absence: _____

Full Day **Partial Day** **Departure Time:** _____ **Return Time:** _____
(Student must follow the normal early dismissal and late

